



UNIVERSITY OF CALIFORNIA, MERCED  
5200 N Lake Road  
Merced CA 95343

March 02, 2011

TO: ALL BIDDERS

RE: UNIVERSITY OF CALIFORNIA, MERCED REQUEST FOR PROPOSAL # UCM11011CD

Addendum "1" is hereby expressly incorporated and made part of University of California, Merced RFP# UCM11011CD dated February 8, 2011.

ADDENDUM 1

This Addendum provides answers to bidder questions.

1. We have developed our student refunds solution to ensure funds are distributed in a manner that meets regulatory compliance, particularly Title IV requirements. To prevent commingling of highly regulated student refunds with personal funds, our prepaid debit card option is funded only by the school, and does not allow consumer loading by parents or others. Our solution also conveniently offers students the option to transfer funds into a bank account (at any bank), or request a paper check. A Demand Deposit Account (DDA) may be opened if desired by the student, but it is independent of our student refunds solution and is not required. Will the University accept proposals for student refund disbursements that are separate from a DDA?  
*Answer: Yes, we are open to considering other proposed solutions.*
2. How are checks currently delivered to students – mail delivery, or on-campus pickup?  
*Answer: Most are picked up from the Campus Cashiering Services on campus. If the check is not picked up within twenty (20) days, the check is mailed out to the address on the check. Students away from the UC Merced (UCM) campus can request the check to be mailed to them and Title IV distributions are mailed in accordance with the required disbursement date. EFT is encouraged for refund payments.*
3. Q: How is your enrollment process for EFT payments managed today?  
*Answer: EFT Forms are distributed during orientation are also available on the Student Business Services (SBS) website for students and also for parents who take Parent Loan for Undergraduate Student (PLUS) Loans. SBS inputs and manages the EFT information student/parent EFT data in the Student Information System's BANNER data base. The keypunched EFT Form is kept in a secured file by SBS.*
4. Q: Does administration currently use a school-wide email system to distribute student communications?  
*Answer: Yes.*
5. Is the same (school-wide email system used for financial communications)?  
*Answer: Yes.*

6. On Page 4, Section 1.2 Intent, 2nd sentence: "Some programmatic payments are made to non-UC Merced Students." Would you please elaborate and provide examples of the type of non-UC Merced Student payments that are made?

*Answer: Examples include stipends, refunds and payments funded through grants for non-enrolled UCM students in programs such as: Summer Bridge, Yosemite REU, UC MERI, etc. All "programmatic payment" entities are created in the BANNER system with an ID number by the Office of the Registrar. The Registrar's Office enters demographic data like Full Name, Date of Birth, Permanent Address, E-mail Address, Phone Number and Tax Residency Status. If entities request payments via EFT, the SBS office sets up the EFT account.*

7. On Page 23, Section 7.1.2 Financial Incentives/Revenue: How heavily weighted is this section for the

*Answer: Financial considerations such as cost avoidance and incentives to the students will be weighted in total about 50%.*

All other specifications remain unchanged.

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