



UNIVERSITY OF CALIFORNIA, MERCED
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December 16, 2015

TO: ALL BIDDERS

RE: **ADDENDUM No. 1**
UNIVERSITY OF CALIFORNIA, REQUEST FOR PROPOSAL # FY2016-44 UCM1222SS

Addendum "1" is hereby expressly incorporated and made part of the University of California, RFQ# FY 2016-44UCM 1222SS dated December 4, 2015.

ADDENDUM 1

This Addendum has been issued to make the changes/corrections listed below. Please review the following information carefully for consideration when preparing your proposal.

Change

- 1. Page 16, Section III, Submission Details, Item 1 is hereby amended to read:

Submittals must be received by 3:30pm **Monday, January 4, 2016** at the following address via Overnight Delivery or Hand Delivery only:

Stephanie Shafer – RFQ# FY2016-44 UCM1222SS
Commodity Manager
UC Merced
1715 Canal St.
Merced, CA 95340

- 2. Page 11, Table 6, Procurement Schedule, Interviews is hereby amended to read:

Interviews **01/13/2016**

- 3. Exhibit 2 – Is replaced by the attached Exhibit 2 without highlights and comments.
- 4. Exhibit 3 – Is replaced by the attached Exhibit 3 without highlights and comments.

All other specifications, terms and conditions remain unchanged.


BY: 
Stephanie Shafer
Commodity Manager

Exhibit 2: UC Merced Project 2020 Campus Building Official and Designated Campus Fire Marshal Permitting Process

This Reference Document provides a general description of the processes of the Campus Building Official (CBO) and the Designated Campus Fire Marshal (DCFM) for reviewing submittals and issuing permits for Project 2020.

A. Roles

1. Campus Building Official (CBO)
 - a. Issues permits and conducts inspections in accordance with the California Building Code
 - b. Manages Environmental Health Specialist for Food Facility Plan review
 - c. Manages Merced County Health Department for Swimming Pools
2. Designated Campus Fire Marshal (DCFM)
 - a. Implements the Memorandum of Understanding between the Office of the State Fire Marshal and the University of California, including:
 - i. California regulations adopted by the Office of State Fire Marshal
 - ii. Fire protection systems approval, including fire sprinkler systems and fire alarm systems
 - iii. Emergency vehicle/apparatus access approvals

B. Submittal Stages and Permit Limitations

The CBO and the DCFM will review submittals at the stages and in accordance with the permit limitations outlined below:

1. **Master Plan**
2. Site work and infrastructure
 - a. Submittal stages
 - i. 100% Schematic Design
 - ii. 90% Construction Documents
 - iii. 100% Construction Documents
 - b. Permit limitations: Developer may divide the Project Site into a maximum of four sections. The CBO and the DCFM will consider no more than three site work and infrastructure permit applications for each section of the Project Site (not including deferred approvals such as fire protection systems). Therefore, there will be a maximum of twelve site work and infrastructure permits for the Project Site.
3. Individual buildings (*individual buildings may include a complex of related facilities*)
 - a. Submittal Stages
 - i. Preliminary Plans
 - ii. 100% Schematic Design

- iii. 100% Design Development
 - iv. 90% Construction Documents
 - v. 100% Construction Documents
 - vi. Deferred approvals, including but not limited to fire protection systems (fire alarm, smoke control, fire sprinkler, etc.) and product submittals.
- b. Permit limitations – The CBO and the DCFM will consider no more than three permit applications for each building (not including deferred approvals such as fire protection systems), as follows:
- i. underground utilities and site preparation
 - ii. foundation and superstructure
 - iii. remainder of building

C. Submittals and Duration of Review Periods

The CBO and the DCFM will each commence their respective reviews upon receipt of three full size and three ½ size sets of submittals. The DCFM requires four full size sets of submittals for signing and stamping **the final set**.

The durations indicated below are estimates. Duration of review will depend on the volume and complexity of the submittals received by the CBO and the DCFM.

Master plan, site work and infrastructure and building submittals may be submitted concurrently.

Developer may elect to manage the Division of the State Architect (DSA) reviews concurrently with the CBO and DCFM review and comment durations indicated below.

The CBO and the DCFM will review the following submittals:

1. Master Plan

- a. First master plan submittal
 - i. The CBO and the DCFM require approximately 28 days to review and issue comments
 - ii. The submittals that the DCFM expects to receive include the following, without limitation:
 - A. To scale drawing of the Existing Campus and the Project Site showing all road and building footprints; and
 - B. To scale drawing for each building on the Project Site showing: floor area, number of stories, height of building, building type, and occupancy type(s).
 - iii. The DCFM will review, among other things;
 - A. Separation distance between buildings; and
 - B. emergency vehicle/apparatus access
- b. Master plan submittal with DCFM and DSA approval and with CBO master plan comments addressed
 - i. CBO and DCFM requires approximately 28 days to review and issue comments
 - ii. CBO and DCFM approval of the master plan for the Project must be obtained before the CBO or the DCFM will issue any construction permits or approvals in respect of the Project. The

CBO and the DCFM may consider exceptions to this requirement in appropriate circumstances, as determined in the CBO's and the DCFM's discretion.

2. Site work and infrastructure submittals for each permit application (maximum of twelve).
 - a. First submittal – 100% Schematic Design of the system with Master Plan comments addressed
 - i. CBO and DCFM require approximately 28 days to review and issue comments
 - b. Second submittal – 90% Construction Documents of the system with first submittal comments addressed
 - i. CBO and DCFM require approximately 28 days to review and issue comments
 - c. Third submittal – 100% Construction Documents of the system with second submittal comments addressed
 - i. CBO and DCFM requires approximately 14days to review
 - ii. The CBO will issue a conditional permit if the CBO and DCFM have no further comments. Final CBO and DCFM approval will occur only after all other agency approvals and peer reviews are complete and all corrections have been made to the final 100% Construction Documents.
3. Building submittals (for each of the three permit applications for each building)
 - a. Preliminary Plans
 - i. CBO and DCFM require approximately 28 days to review and issue comments
 - b. 100% Schematic Design with CBO and DCFM Preliminary Plan comments addressed
 - i. CBO and DCFM require approximately 28 days to review and issue comments
 - c. 100% Design Development with CBO and DCFM Schematic Design comments addressed. For the foundation/superstructure permit 100% Design Development structural must be submitted.
 - i. CBO and DCFM require approximately 28 days to review and issue comments
 - d. 90% Construction Documents with CBO and DCFM Design Development comments addressed
 - i. CBO and DCFM require approximately 28 days to review and issue comments
 - e. 100% Construction Documents with DCFM 90% Construction Document comments addressed
 - i. CBO and DCFM require approximately 21 days to review
 - ii. The CBO will issue a conditional permit if the CBO and DCFM have no further comments. Final CBO and DCFM approval will occur only after all other agency approvals, peer reviews (including structural peer review) are complete and all corrections have been made to the final 100% Construction Documents.

Exhibit 3: UC Merced Building Permit Process

Project
 Initiation

- Division/Department (Client) has a need for construction services arising from faculty recruitment, change in use, etc and contacts the Project Manager.
- Project Manager initiates project using an R&A form and hires licensed design professional.

Design
 Review

- Project Manager submits project drawings and specifications to Design & Construction (D&C) and Designated Campus Fire Marshal (DCFM) for progress/constructability review checks at 50% and 90% construction drawing phase. *
- Comments are returned to Project Manager for information/incorporation.
- 100% stamped construction drawings and specifications are submitted for final review and approval stamp by DCFM.
- Following DCFM stamp, construction drawings and specifications are submitted to D&C with executed R&A form and D&C Project Checklist for review by Campus Building Official. *

Permit
 Review

- Campus Building Official reviews design professional and DCFM stamped set of drawings and specifications and, if approved, construction drawings and specifications are approved for construction and a Building Permit is issued. *

Bid
 Process

- If the project construction cost is between \$50 - \$100K, informal bidding process allows D&C to obtain 3 bids
- If the project construction cost is greater than \$100K, formal bidding process requires advertising Bids are reviewed and contractor is selected

Contract
 Review and
 Sign

- Contract is reviewed and signed
- Notice to proceed is issued

Construction

- Building Permit is posted on project site and construction begins.
- Inspections by D&C and DCFM take place ongoing, throughout the project, and are signed off on the Building Permit.
- Notice of Completion is filed at the end of construction, and the Building Permit is closed.

