

**REQUEST FOR STATEMENTS OF QUALIFICATIONS
FOR
EXECUTIVE ENGINEERING SERVICES**

**University of California, Merced
Central Plant/Telecommunications Reliability Upgrade
Project # 900310**

**ADDENDUM #1
October 25, 2013**

I. CLARIFICATIONS

A. QUESTIONS – Questions received from interested firms are as follows:

1. QUESTION:

Beginning on Page 3 of the RFQ under Scope of Services it states: "The University is seeking **an experienced engineering firm able to assemble and manage a team skilled in full engineering and associated design services.** It is anticipated that the work will require services in the following disciplines:

- Mechanical
- Electrical
- Plumbing
- Telecommunications
- Civil
- Architectural
- Structural
- Cost Estimating

The University will be making the selection **based solely on the demonstrated capabilities of that firm.** When selected, **the firm and the University may jointly identify certain sub-consultants** that will form the rest of the design team."

Could you please provide clarification as to whether or not we may list sub-consultants as part of our team for this pursuit?

ANSWER:

The University expects the engineering firm to identify the participating firms and sub-consultants for the following disciplines:

- *Mechanical*
- *Electrical*
- *Plumbing*

- *Telecommunications*
- *Cost Estimating*

When selected, the executive engineering firm and the University will jointly select civil, structural and architectural sub-consultants to form the complete design team.

2. QUESTION:

The RFQ package states that Submittals are due 11/5 at 1PM, however the UC Merced website indicates a deadline of 5PM. Please advise as to which is the correct deadline.

ANSWER:

The Submittal due time is as stated in the RFQ package: November 5, 2013 at 1:00PM. Due time shown on UC Merced website will be corrected.

3. QUESTION:

The RFQ states on page 2 "...soliciting Statements of Qualifications from **engineering** firms.." however on Page 8, Submittal Format, Section 4 Project Team Summary, it states "...identify key **architectural** team members..." As we are an engineering firm, may we provide **key engineering team members** instead?

ANSWER:

Submittal Format document is revised and re-issued below.

II. DOCUMENTS

Re-Issue the following Submittal Format document.

SUBMITTAL FORMAT

*Firms submitting their qualifications for the project must follow the format below. Material must all be in 8-1/2 x 11 inch format—no foldouts. Use of the University of California seal, or any University of California logo, is prohibited. Submittals shall include divider tabs labeled with the boldfaced headers below; e.g., the first tab would be entitled “Cover Letter”, the second tab “Qualifications”, etc. Double-sided printing is encouraged. **PROVIDE 9 BOUND COPIES AND ONE UNBOUND COPY.***

1. **COVER LETTER** (*maximum of 1 page*)
 - _ identify team and any subconsultants you are proposing
 - _ provide name of contact person, phone and fax
 - _ summarize qualifications most relevant to this project

2. **RELEVANT QUALIFICATIONS** (*maximum of 2 single-sided or one double-sided page*)
 - _ provide in summary format only
 - _ do not include general information
 - _ offer short, focused paragraphs by topic (i.e., building type; technical aspects; scope of the project; etc.)

3. **RELEVANT PROJECT EXPERIENCE** (*maximum of 6 single-sided or 3 double-sided pages*)
 - _ briefly state relevance for each project – describe whether new system or extension, etc.
 - _ specify role of the firm or individual if work was not exclusively by the firm (i.e., joint venture, association); ***if work was done by individuals on the project team while with other firms, this must be clearly stated***
 - _ provide a list of the following for each project:
 - project name and location
 - beginning and ending dates of project (including construction)
 - square footage
 - main program elements
 - owner name with name of contact person

Note: Projects that are currently in design or under construction are acceptable, but completed projects may carry more weight in the evaluation.

4. **PROJECT TEAM SUMMARY** (*maximum of 6 single-sided or 3 double-sided page*)
 - _ identify key ~~architectural~~ **engineering** team members, and state their qualifications relevant to programming, design, construction documents, and construction administration services for the proposed projects in this RFQ.

5. **APPENDIX**
 - _ firm brochure/history/background, reprints, etc. (*optional*)
 - _ key team member resumes
 - _ UC Statement of Qualifications (per attachment)
 - _ UC Request for Supplemental Information (per attachment)