



UNIVERSITY OF CALIFORNIA, MERCED
5200 NORTH LAKE ROAD
MERCED, CALIFORNIA 95343
(209) 228-4400

August 11, 2014

TO: ALL BIDDERS

RE: UNIVERSITY OF CALIFORNIA, REQUEST FOR QUOTATION #UCM1096TT

Addendum "1" is hereby expressly incorporated and made part of the University of California, RFP #UCM1096TT.

ADDENDUM 1

Question(s)

1. Do you have a preferred delivery method for the proposal, i.e. print, CD or flash drive?
A. Any approved method listed in the RFP is acceptable.
2. The RFP seems straightforward. Would you like the answers to be in the same order as the RFP? The same numbering? Do you have an example of a good proposal that we could use as a guide to make your reading easy?
A. Please submit your proposal in the same order as the RFP for ease of scoring. We do not provide proposal samples.
3. I believe that we have every license, health certificate and insurance that you require, and already name UCM as additional insured. Should we just attach copies as exhibits for your inspection? Will we be allowed to modify our insurance and licenses if they fall short of your requirements?
A. Submitting copies is fine. Any required changes in insurance will be handle at the time of contract signing.
4. We can make our proposal fairly short by just agreeing to everything, or we could go into great detail about how we are going to comply. Do you prefer a short or elaborate proposal?
A. The proposal you submit will be scored by the evaluation team. Make your answers as complete as possible. Simply agreeing to everything will result in a score below the required minimum.
5. Re: POS system. It seems that we need to use two completely separate POS systems, one for cash and CatCard, and one for credit cards. Is this correct, or does the supplied POS integrate with our PCI compliant mobile system?
A. The POS system will record all the transactions and the form of payment.
6. Some of the items we sell should be exempt from sales tax. An example would be a cold salad to go. Does your POS accommodate that?
A. All items are considered "in house" or "on campus" and are required to be taxed.
7. We have no problem serving only Pepsi products where applicable. Are we able to offer homemade, non-competing products where Pepsi does not offer a product in that category? An example would be hot tea, fresh-squeezed juices or a frozen drink?

A. Homemade non-competing products are acceptable.

8. During the term of the contract, will we be allowed to modify the menu due to demand of the customers, i.e. dropping the slow sellers and offering new items based on customer requests? Will price changes be allowed to compensate for changing portion size (demand of customers) or changes in commodity and labor prices? Also, many of our items require fresh, local produce, so our menu would ideally be modified slightly by season. Is this OK?

A. Menu modifications and price changes must be coordinated and approved by Dining Services.

9. Re: 5.1 & 5.2 University Employees and Conflicts of Interest. We often employ UCM students who also have on-campus jobs, usually work-study. We anticipate hiring UCM students to serve lunch who may also have that dual employment. Is this allowed? Can we just list this a general condition without naming names?

A. Conflict of Interest is not applicable to student employees.

All other specifications remain unchanged.

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