

Request for Statements of Qualifications
For
Facilities Programming, Design and Cost Estimating Consultant Services

University of California, Merced
Health and Behavioral Sciences Medical Education
Project No. 908085

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University of California, Merced
Planning Design & Construction
November 2020

**REQUEST FOR STATEMENTS OF QUALIFICATIONS
FOR PROGRAM AND FULL ARCHITECTURAL, ENGINEERING AND SPECIALTY
CONSULTING SERVICES THROUGH THE DESIGN, CONSTRUCTION, AND CLOSE-OUT
PHASES OF THE PROJECT.**

The University of California, Merced is soliciting Statements of Qualifications from architectural firms with extensive experience in University major laboratory & clinical facilities for psychology and public health submit written statements of qualifications for providing programing, full architectural, engineering, and specialty consulting services through the design, construction, and close-out phase of the proposed project. The architecture firm will be selected to provide complete programming, design and construction administration services for a CM-AT-RISK project delivery process as an Executive Architect.

**University of California, Merced
Health and Behavioral Sciences - Medical Education (HBS-ME)
Project No. 908085**

PROJECT BACKGROUND & DESCRIPTON

The new Health and Behavioral Sciences Medical Education (HBS-ME) building will be approximately 180,000 GSF and will enable the University to support existing programs and expanded student enrollment while also providing facilities for sufficient enrollment in new medical education and health sciences programs to measurable mitigate the Central Valley's severe physician and healthcare worker shortage. This building will provide private offices, open offices, laboratory space, medical education and anatomy teaching facilities, support spaces, and auditorium and classrooms. The building will also house the Health Sciences Research Institute and Institute for Child and Family Sciences and the Community Public Health Sample Collection and Analysis Laboratories with accessible parking.

The Health and Behavioral Sciences Building will sit on the future site located south of the new Arts and Computational Sciences Building and will be adjacent to the University's laboratory buildings and new Academic Quad. The HBS-ME building will house medical education and allied healthcare instructional and support facilities (including simulation and virtual anatomy), in addition to two of UC Merced's largest and fastest growing academic departments, Psychological Sciences and Public Health, and general assignment and distance learning classrooms.

The UC Merced campus is committed to sustainability and will require this project, at a minimum, to achieve LEED GOLD certification or better and to meet campus building energy performance benchmarks.

Project Goals:

- Develop a highly productive physical environment to increase communications and staff productivity throughout the administration of the University.
- Create a vibrant community interface for research and instruction in developmental psychology, public health, medical education and the allied healthcare disciplines.

- Develop a robust program that ensures operational efficiency for at a minimum the first 15 years of occupancy.
- Budget is a true constraint. Select quality yet cost-effective solutions that maximize the value proposition for the University.

The Request for Statements of Qualifications (RFQ), which sets forth details regarding the scope of services, the selection process, and other necessary information, is posted at the following website: <http://www.ucmerced.edu/rfp-rfq>. A Statement of Qualifications (SOQ) form, a Request for Supplemental Information, a registration form, and instructions for other requirements for the submittal also are included. The RFQ for this project will be available November 24, 2020.

One (1) electronic PDF copy of the Statement of Qualifications (SOQ) submittal are required, and they must be uploaded to Box Folder : <https://ucmerced.app.box.com/f/bbacca904f0442a4bf7de70af8e0ed6e> no later than **4:00 pm, Tuesday, January 19, 2021**. Address all documents to:

Executive Director, Fran Telechea
Planning Design & Construction
University of California, Merced

The University of California is an Equal Opportunity Employer. Every effort will be made to ensure that all persons, regardless of race, religion, sex, color, ethnicity, and national origin have equal access to contracts and other business opportunities with the University.

SCOPE OF SERVICES

The University is seeking to contract with an architecture firm as the Executive Design Professional for: complete programming, design, preliminary plans, construction documents, bid and award support, contract administration services, close-out, and such additional services as may be required by the University to design the project and see it through construction and occupancy. The project method of delivery is CM-AT-RISK and the selected firm shall perform as the Executive Architect.

Qualifications of the Design Professional

The University is seeking an executive architecture firm currently. Subconsultants shall be proposed and qualifications submitted by those architectural firms who advance to the final interview. The following experience and qualifications are required:

- Demonstrated firm experience in the programming and architectural design of University major research laboratory facilities that includes Psychology, Public Health and Medical Education.
- Proven firm capability to provide creative, functional, flexible and technologically sound design solutions with an economy means and within the project budget.
- Demonstrated experience with sustainable construction, such as completed projects that received LEED certification, or completed projects that demonstrably conserve energy and other resources.
- Demonstrated excellence in adhering to tight project budgets and schedules from design through construction, including change order history of comparable projects.

- Demonstrated firm capability to respond creatively and sensitively to an existing architectural context and planned future growth of the campus.
- Experience in public low bid environment.
- Experience working with multiple stakeholders in a single project.
- Experience with University of California projects is preferable.

The architect should propose the architectural team it would use as the Executive Architect. The University will work with the selected architect to select the interior design, MEP, lab planning, engineering, and cost subconsultants, and any other subconsultants including acoustical and audio-visual.

SCHEDULE

The programming and preliminary design work is to begin immediately after the selection of the architectural firm. The building construction is anticipated to be completed in the fall of 2025. The selected firm must be able to dedicate adequate staff to support the tight design and construction schedule.

JOINT VENTURES/ASSOCIATIONS

By campus policy, proposals for joint or associated ventures will not be considered for this project. If two firms wish to combine in a project team, one firm must be proposed as a sub-consultant to the other.

SELECTION CRITERIA

The University is seeking a creative and technically experienced, architectural firm with skills consistent with its vision as a 21st century research environment. Candidates should be prepared to demonstrate how their innovations in the programming of other projects have resulted in cost-effective, yet state-of-the-art research facilities. The Screening and Selection Committees will be interested in firms that:

- Have demonstrated experience in the programming and design of flexible university major research facilities for Public Health and Psychological Sciences.
- Have demonstrated experience in design state-of-art medical classrooms and virtual anatomy facilities to support medical education.
- Have demonstrated capability to respond creatively and sensitively to an existing architectural context and planned future growth of the campus.
- Have proven experience in delivering their contracted scope within the contract fee and schedule.
- Have excellence in programming, interiors, and architectural design.
- Have demonstrated excellence in creative and efficient uses of open office planning and designing for flexibility.
- Have proven experience working with multiple stakeholders.
- Have demonstrated within the firm, a strong customer service culture in project delivery.
- Have demonstrated capability to respond creatively and promptly to requests and alternatives.
- Have proven experience with sustainable construction, such as completed projects that received LEED certification, or completed projects that demonstrably conserve energy and other resources.

- Have experience in the public low bid environment.
- Have experience with University projects, especially University of California projects, is preferable.
- Have demonstrated capability in the creation of a vibrant interface between the university and community.

SELECTION PROCESS

This Request for Statements of Qualification (SOQ) and attachments are available November 24, 2020 at: <http://www.ucmerced.edu/commuity/rfprfq.asp>

Written SOQ's should be in accordance with the attached Submittal Format. Submittals must be received via the link <https://ucmerced.app.box.com/f/bbacca904f0442a4bf7de70af8e0ed6e>, no later than 4:00 pm, January 19, 2021.

Please fill out the attached Non-Mandatory Registration Form and email a PDF to Sara Anastos sanastos@ucmerced.edu no later than 1:00PM Thursday, December 17. The University will use the Registration Form to notify firms of any changes or updates.

The University will convene a Screening Committee to review submissions and recommend a short list of firms to be interviewed by a Selection Committee. The Selection Committee anticipates notifying short-listed firms on Tuesday, February 2, 2021, and will schedule interviews shortly thereafter.

The University reserves the right to request any further documentation that it deems appropriate and necessary for the screening and selection process. Please direct any questions to Fran Telechea, Executive Director of Planning Design & Construction by email: construction@ucmerced.edu.

UNIVERSITY OF CALIFORNIA, MERCED
SUBMITTAL FORMAT

Firms submitting their qualifications for the project must follow the format below. Material must all be in 8-1/2 x 11 inch format. Use of the University of California seal, or any University of California logo, is prohibited. Submittals shall include bookmarks labeled with the boldfaced headers below; e.g., the first bookmark would be entitled "Cover Letter", the second bookmark "Qualifications", etc. PROVIDE ONE (1) ELECTRONIC PDF BY UPLOADING TO IDENTIFIED BOX FOLDER: <https://ucmerced.app.box.com/f/bbacca904f0442a4bf7de70af8e0ed6e> NO LATER THAN 4:00 pm, JANUARY 19, 2021.

1. **COVER LETTER** (*maximum of 1 page*)
 - **identify teams – please see Item #4**
 - provide name of contact person, e-mail, phone and fax
 - summarize qualifications most relevant to this project
2. **RELEVANT QUALIFICATIONS** (*maximum of 2 pages*)
 - provide in summary format only
 - do not include general information
 - offer short, focused paragraphs by topic (i.e., building type; technical aspects; sustainability/LEED™; etc.)
3. **RELEVANT PROJECT EXPERIENCE** (*maximum of 5 pages*)
 - briefly state relevance for each project
 - briefly state all work performed on any University project in the previous 5 years, whether or not any disputes, claims or litigation arose from such work.
 - specify role of the firm or individual if work was not exclusively by the firm (i.e., joint venture, association); **if work was done by individuals on the project team while with other firms, this must be clearly stated**
 - provide a list of the following for each project:
 - project name and location
 - beginning and ending dates of project (including construction)
 - square footage
 - main program elements
 - owner name with name of contact person

Note: Projects that are currently in design or under construction are acceptable, but completed projects may carry more weight in the evaluation.
4. **PROJECT TEAM SUMMARY** (*maximum of 2 pages*)
 - identify key team members and state their qualifications relevant to programming services and the scope of this project
5. **APPENDIX**
 - Firm brochure/history/background, reprints, etc. (*optional*)
 - Key team member resumes
 - UC Statement of Qualifications (per attachment)
 - UC Request for Supplemental Information (per attachment)

**UNIVERSITY OF CALIFORNIA, MERCED
STATEMENT OF QUALIFICATIONS**

1. Firm's Name: _____

2. Business Address: _____

3. Firm Established (year) _____ Telephone No: _____

4. Type of Organization (circle one):
 a. Individual b. Partnership c. Corporation

5. Principals and Associates (check P or A for each):

	Name	P	A	Degree or Certificate	Institution
a.					
b.					
c.					
d.					

6. Average staff employed in home office: (average of past five years):

a. Architects	_____	e. Drafting Technicians	_____
b. Engineers	_____	f. Clerical	_____
c. Landscape Architects	_____	g. Programmers	_____
d. Interior Designers	_____	h. Others	_____

7. List five major projects constructed within the past five years:

	Project	Owner	Year	Building Cost
a.				
b.				
c.				
d.				
e.				

8. List all work performed on any University project in the previous 5 years:

	Project	Owner	Year	Building Cost
a.				
b.				
c.				
d.				
e.				

9. References:

a. _____

b. _____

c. _____

10. (Optional) Where do you normally look for information about proposed University of California projects?

Signed: _____

Date: _____

**UNIVERSITY OF CALIFORNIA, MERCED
PRIVACY NOTIFICATION**

The State of California Information Practices Act of 1977 requires the University to provide the following information to individuals who are asked to supply information about themselves:

The principal purpose for requesting the information on this form is for use in the selection process for Design Professionals commissioned by the University. University Policy authorizes maintenance of this information.

Furnishing all information requested on this form is mandatory—failure to provide such information will delay or may even prevent completion of the action for which the form is being filled out. Information furnished on this form will be used by Planning, Design and Construction in the screening and selection process for awarding commissions to Design Professionals.

Individuals have the right to access this record as it pertains to themselves.

The official responsible for maintaining the information contained on this form is the Campus Architect for the Merced campus of the University of California.

UNIVERSITY OF CALIFORNIA, MERCED
REQUEST FOR SUPPLEMENTAL INFORMATION

Please submit the following information together with the SOQ and other required submittal material by the date noted in the Request for Statements of Qualifications. Failure to respond may affect consideration of your firm for this project. Responses may be listed on separate pages.

- 1) Please separately list each pending unresolved claim for professional negligence and each current arbitration, mediation or litigation in which professional negligence or breach of professional services agreement is alleged or indemnity is being sought (because of such alleged negligence or breach of contract) using the following claimant categories:
 - a) The Regents of the University of California against your firm or any principal of your firm (indicate campus, medical center, or Department of Energy (DOE) Laboratory and name of project). If none, indicate none.

 - b) Any owner, person or entity against your firm or any principal of your firm (indicate project, location and owner). If none, indicate none.

 - c) The Regents of the University of California against any of your proposed major consultants (i.e. structural engineer, mechanical engineer, and/or any other major consultant on your proposed project team. Indicate campus, medical center, or Department of Energy (DOE) Laboratory and name of project). If none, indicate none.

 - d) Any owner, person or entity against any of your proposed major consultants (indicate project, location and owner). If none, indicate none.

- 2) Please separately list each resolved (settled, arbitrated, litigated) claim for professional negligence or breach of professional services agreement or for indemnity (because of such alleged negligence or breach of contract) during the last 5 years using the following categories:
 - a) The Regents of the University of California against your firm or any principal of your firm (indicate campus, medical center, or Department of Energy (DOE) Laboratory and name of project). If none, indicate none.

- b) Any owner, person or entity against your firm or any principal of your firm (indicate project, location and owner). If none, indicate none.

- c) The Regents of the University of California against any of your proposed major consultants (i.e. structural engineer, mechanical engineer, and/or any other major consultant on your proposed project team. Indicate campus, medical center, or Department of Energy (DOE) Laboratory and name of project). If none, indicate none.

- d) Any owner, person or entity against any of your proposed major consultants (indicate project, location and owner). If none, indicate none.

DECLARATION

The undersigned declares under penalty of perjury that all the information submitted is true and correct and that this declaration was executed in

_____ County, California, on _____ (date)

(Name and Title – Printed or Typed)

Signature

Firm Name

(Address)

(City, State, Zip)

(Telephone Number)

(Email)

UNIVERSITY OF CALIFORNIA, MERCED

REGISTRATION FOR SUBMITTAL OF STATEMENT OF QUALIFICATIONS FOR ARCHITECT SERVICES

**For
Health and Behavioral Sciences Medical Education**

*Instructions: Firms intending to submit statements of qualifications for Architectural Services on the UC Merced campus must complete the form below and **PDF it to the attention of Sara Anastos sanastos@ucmerced.edu by no later than 1:00 p.m. on Thursday, December 17, 2020.** The University will return an acknowledgment of receipt by e-mail within one working day. Failure to register with the University by Tuesday, December 8, 2020 may result in firms not receiving updates to the Request for Statements of Qualifications, should any be issued. The University shall not be responsible for a firm's failure to register for updates or to incorporate any updates that are issued, or for incorrect contact information on this registration form.*

Firm Name: _____

Business Address: _____

Street Address (for deliveries): _____

Telephone Number: _____

Fax Number: _____

E-mail: _____

Principal-in-Charge (print name): _____

Principal-in-Charge (signature): _____

Date: _____

Request for Supplemental Information

Date: _____

Submitted By: _____

Company: _____

Contact: _____

Email: _____

Phone: _____

Question

Response