

## RFI Log - HBS-ME Executive Architect RFQ

No	Question	Response	Date Responded
1	The RFQ indicates that the UC will work with the selected Architect to identify the consultants and sub-consultants. Does this mean that an Executive Architect pursuing the project now cannot identify a local firm to team with, and if this arrangement is to happen it can only be considered after selection in consultation with the University?	No, the Architect Firm can identify someone but the selected consultants will not be part of the decision making process.	12/10/2020
2	Page 6: Relevant Project Experience: Can you please clarify what you are requesting in the following?: “Briefly state all work performed on any University project in the previous 5 years, whether or not any disputes, claims or litigation arose from such work.” a) This is also requested in the SOQ form Item 8 (Page 7). Can we provide answer there instead of within the 5-page limit of Relevant Project Experience? b) Can we assume reference to any claims can be covered in the “Request for Supplemental Information attachment (Pages 10-11)?	Yes, you do not need to repeat information.	12/10/2020
3	On page 3 this statement is made: “The University is seeking an executive architecture firm currently. Subconsultants shall be proposed and qualifications submitted by those architectural firms who advance to the final interview.” Could you clarify if we need to provide subconsultants for this R/SOQ response due January 19, 2021?	No, the Architect Firm can identify subconsultants in the SOQ but the selected consultants will not be part of the decision making process.	12/10/2020
4	On page 4 this statement is made: “The architect should propose the architectural team it would use as the Executive Architect. The University will work with the selected architect to select the interior design, MEP, lab planning, engineering, and cost subconsultants, and any other subconsultants including acoustical and audio-visual.” Could you clarify if we need to provide subconsultants for this R/SOQ response due January 19, 2021?	No, the Architect Firm can identify someone in the SOQ but the selected consultants will not be part of the decision making process.	12/10/2020
5	Can we include section divider pages in our RFQ document, and if so can we place images on those pages?	Yes.	12/10/2020
6	We want to be sure that we are prepared to propose a subconsultant team if needed. In the RFQ, on page 3 we see that “Subconsultants shall be proposed and qualifications submitted by those architectural firms who advance to the final interview”, and on page 4 we see that “The University will work with the selected architect to select the [subconsultants].” Does the University want the architectural team to propose subconsultants as part of our qualifications package? Or wait and work with the University on the selection of subconsultants once the architect is selected?	The Architect Firm can identify subconsultants within the SOQ but it is not required. The selected sub-consultants will not be part of the decision making process	12/10/2020
7	Does the 5 year limitation specified for major projects in item 7 of the Statement of Qualifications form (RFQ page 7) also apply to the projects to be included in response to item 3. Relevant Experience (RFQ page 6)? If this is the case, can this limitation be extended to 10 years?	Yes, we will allow projects that have occurred in the past 10 years instead of 5 years.	12/10/2020
8	Is there a date when the University plans to respond to architects’ questions?	We will respond to questions weekly as we receive them.	12/10/2020