

**Project Name: UNIVERSITY OF CALIFORNIA, MERCED
HOUSING DUCT CLEANING**

Project No.:

ADDENDUM NO. 1
to the
CONTRACT DOCUMENTS
May 13, 2021

- I. Bidder acknowledges that it is the Bidder's responsibility to ascertain whether any Addenda have been issued and if so, to obtain copies of such Addenda. Bidder therefore agrees to be bound by all Addenda that have been issued for this bid.

This Addendum forms a part of the Contract Documents and modifies the original Bidding Documents. The following changes, additions, or deletions shall be made to the following documents as indicated and all other Contract Documents shall remain the same.

II. CLARIFICATIONS

- A. PRE-BID QUESTIONS – Questions received from bidders and responses are as follows:
1. Q. I see you are asking for us to be bondable for \$600,000. As there are 4 separate projects, for 4 separate buildings, will you accept bonds for each individual project?
A. The University will accept bonds for each individual building complex project.
 2. Q. Please clarify that exhaust ductwork/fans/system components are included in the term "all other HVAC equipment" as indicated in 011100, 1.1, B, 1.
A. The Summary of Work has been revised to include the exhaust ductwork/fans/system components.
 3. Q. Please clarify if we are to exclude dryer exhaust systems and any associated Kitchen Grease exhaust systems (if applicable).
A. The dryer exhaust system and associated Kitchen grease exhaust systems is not included in the Summary of Work.
 4. Q. Does this job have a California DIR number?
A. The DIR number will be provided at contract award.
 5. Q. Please indicate what prevailing wage you will be requiring?
A. Prevailing wage is required. Contractor shall comply with all DIR requirements.
 6. Q. Can you please confirm the prevailing wage rate and determination?
A. Contractor shall comply with all DIR requirements. Please reference the Information Available to Bidders for the DIR website for prevailing wage determination.

7. Q. I see you are asking for us to be bondable for \$600,000. If my company is going to be submitting a Certified Check, please clarify if this is acceptable in lieu of providing the surety declaration? If so, is that amount required \$60,000 (10%)?
 - A. The University will accept a certified check in lieu. Bid Bond shall be 10% of the contract value.

III. **BIDDING/CONTRACT DOCUMENTS AND DIVISION 1 SPECIFICATIONS**

1. Revise 01 11 00 Summary of Work Section 1.1B1: **ADD:** Exhaust ductwork/fans/system components.
2. Revise 01 11 00 Summary of Work Section 1.1 C10: **REVISE** access into occupied bedrooms notice of 48 hours to 72 hours.
3. Revise 01 11 00 Summary of Work Section 1.1A: **REVISE** building to building complex
4. Revise Bid Advertisement Description of Work: **REVISE** complete completing to complete cleaning
5. Revise Bid Advertisement Description of Work: **REVISE** building to building complex
6. **REPLACE:** Bid Form with attached Bid Form
7. Revise Qualification Questionnaire Section 2B: **REVISE** the bonding value of \$600,000 to entire contract value for each building complex. (Estimated budget value: Valley Terraces Building Complex \$300,000, Sierra Terraces Building Complex \$95,000, The Summits: Tenaya & Cathedral Building Complex \$100,000, Half Dome)

V. **DIVISIONS 2-33 SPECIFICATIONS**
NONE

VI. **ATTACHMENTS**

1. Advertisement for Bids – Addendum 01
2. Bid Form – Addendum 01
3. Qualification Questionnaire – Addendum 01
4. Section 01 1100 – Summary of Work – Addendum 01
5. Mandatory Job Walk Sign-in Sheet

HOUSING DUCT CLEANING
UNIVERSITY OF CALIFORNIA, MERCED
MERCED, CALIFORNIA

Project No.:

UNIVERSITY OF CALIFORNIA, MERCED

**By: University of California, Merced
University's Representative**

**Fran Telechea
Executive Director of Planning, Design & Construction**

End of Addendum No. 1

ADVERTISEMENT FOR BIDS

Subject to conditions prescribed by the University of California, Merced, sealed bids for a lump sum Contract are invited for the following work:

HOUSING DUCT CLEANING PROJECT
Project Number:
UNIVERSITY OF CALIFORNIA, MERCED

DESCRIPTION OF WORK:

The Housing Duct Cleaning Project includes complete ~~completing~~ cleaning^{ADD01} of the HVAC equipment and ducting in Housing building complexes^{ADD01}, Valley Terraces building complex^{ADD01}, Sierra Terraces building complex^{ADD01}, The Summits: Tenaya & Cathedral building complex^{ADD01} and Half Dome. The project shall be completed no later August 20, 2021. The project will be awarded to the lowest bidder by each building.

Bidding Documents will be available on **May 3, 2021**, and will be issued only at:

University of California, Merced
<https://rfp-rfq.ucmerced.edu/>

Bids will be received electronically only at: <https://ucmerced.app.box.com/f/8113b1ff8c4148af99148f71b872b6fe>

Bid Deadline: Sealed bids must be received on or before **2:00PM, THURSDAY, MAY 20, 2021**. Hard copy or email bids will not be accepted. Project will be awarded to the lowest bidder for each building not overall lowest bid.

BID OPENING

Bids will be opened via zoom <https://ucmerced.zoom.us/j/89449801443> or Dial by phone at (669 900) 6833

Meeting ID: 894 4980 1443

Bidder shall hand deliver their original bonds within 48 hours of bid opening to:

Attention: Fran Telechea
Downtown Campus Center
655 W. 18th Street, Merced, CA 95340

If the original bonds are not received within 48 hours, we will move to next lowest bidder.

MANDATORY PRE-BID JOB WALK:

A **MANDATORY** Pre-Bid Job Walk will be conducted on **MAY 6, 2021** beginning promptly at **10:00AM** outside of Tenaya & Cathedral. Only bidders who participate in the Job Walk will be allowed to bid on the Project as prime contractors. Bidders shall park in the Bellevue lot. Parking permits are required For parking permit details, see <https://taps.ucmerced.edu/permits/visitorsvendors>. Bidders will be required to wear masks and comply with a Health check-in at the front of campus. Anyone feeling ill or have a fever should not attend. Bidders must follow all posted building safety information for COVID-19. Bidder is responsible for bringing their own ladder and any equipment that may be needed during the job walk.

If you need accommodations related to disabilities, please call Fran Telechea at 209-201-8174 at least 3 working days prior to the job walk.

RFI Procedure:

Any questions related to the bid and/or bid documents must be submitted in writing and submitted to Sara Anastos at sanastos@ucmerced.edu. RFI questions must be submitted by **MAY, 12, 2021 at 4:00PM.**

LICENSE REQUIREMENTS: The successful Bidder will be required to have the following State of California Contractor's License current at the time of submission of the Bid:

B or C-20

Every effort will be made to ensure that all persons have equal access to contracts and other business opportunities with the University within the limits imposed by law or University policy. Each Bidder may be required to show evidence of its equal employment opportunity policy. The successful Bidder and its subcontractors will be required to follow the nondiscrimination requirements set forth in the Bidding Documents and to pay prevailing wage at the location of the work.

The work described in the contract is a public work as that term is defined in section 1771 of the California Labor Code.

No contractor or subcontractor may be listed on a Bid for this project (submitted on or after March 1, 2015) unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5 [with limited exceptions from this requirement for bid purposes only under Labor Code section 1771.1(a)].

No contractor or subcontractor may be awarded any portion of this project (awarded on or after April 1, 2015) unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5 and 1771.1 .

This project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

The successful Bidder shall pay all persons providing construction services and/or any labor on site, including any University location, no less than the UC Fair Wage (defined as \$13 per hour as of 10/1/15, \$14 per hour as of 10/1/16, and \$15 per hour as of 10/1/17) and shall comply with all applicable federal, state and local working condition requirements.

Estimated construction cost: \$ 595,000

THE REGENTS OF THE UNIVERSITY OF CALIFORNIA

5/6/2021

HOUSING DUCT CLEANING
UNIVERSITY OF CALIFORNIA, MERCED
MERCED, CALIFORNIA

Project No.:

BID FORM
ADDENDUM 01

FOR: Housing Duct Cleaning
UNIVERSITY OF CALIFORNIA, MERCED
5200 North Lake Road
Merced, CA 95343

5/20/21

BID TO: PLANNING, DESIGN AND CONSTRUCTION
<https://ucmerced.app.box.com/f/8113b1ff8c4148af99148f71b872b6fe>
Bids will **only be received electronically** by uploading to the box link provided above.

BID FROM: _____
(Name of Bidder)

(Address)

_____, _____, _____

(City) (State) (Zip Code)

(Telephone Number)

(Date Bid Submitted)

Note: All portions of this Bid Form must be completed and the Bid Form must be signed before the Bid is submitted. Failure to do so will result in the Bid being rejected as non-responsive. Hard copy or email bids will not be accepted. Project will be awarded to the lowest bidder for each building not overall lowest bid.

1.0 BIDDER'S REPRESENTATIONS

Bidder, represents that a) Bidder and all Subcontractors, regardless of tier, has the appropriate current and active Contractor's licenses required by the State of California and the Bidding Documents; b) it has carefully read and examined the Bidding Documents for the proposed Work on this Project; c) it has examined the site of the proposed Work and all Information Available to Bidders; d) it has become familiar with all the conditions related to the proposed Work, including the availability of labor, materials, and equipment; e) Bidder and all Subcontractors, regardless of tier, are currently registered with the California Department of Industrial Relations pursuant to California Labor Code Section 1725.5 and 1771.1. Bidder hereby offers to furnish all labor, materials, equipment, tools, transportation, and services necessary to complete the proposed Work on this Project in accordance with the Contract Documents for the sums quoted. Bidder further agrees that it will not withdraw its Bid within 60 days after the Bid Deadline, and that, if it is selected as the apparent lowest responsive and responsible Bidder, that it will, within 10 days after receipt of notice of selection, sign and deliver to University the Agreement in triplicate and furnish to University all items required by the Bidding Documents. If awarded the Contract, Bidder agrees to complete the proposed Work, Substantial Completion July 20, 2021, Final Completion August 20, 2021 after the date of commencement specified in the Notice to Proceed.

2.0 ADDENDA

Bidder acknowledges that it is Bidder's responsibility to ascertain whether any Addenda have been issued and if so, to obtain copies of such Addenda from University's Facility at the appropriate address stated on Page 1 of this Bid Form. Bidder therefore agrees to be bound by all Addenda that have been issued for this Bid.

3.0 NOT USED

4.0 LUMP SUM BASE BID FOR VALLEY TERRACES BUILDING COMPLEX (INCLUDES CALAVERAS HALL, SAN JOAQUIN HALL, MERCED HALL, FRESNO HALL, STANISLAUS HALL, MADERA HALL, KINGS HALL, KERN HALL, TULARE HALL, AND TERRACE CENTER)

\$, , .

(Place figures in appropriate boxes.)

LUMP SUM BASE BID FOR SIERRA TERRACES BUILDING COMPLEX

\$, , .

(Place figures in appropriate boxes.)

LUMP SUM BASE BID FOR THE SUMMITS: TENAYA & CATHEDRAL BUILDING COMPLEX

\$, , .

(Place figures in appropriate boxes.)

LUMP SUM BASE BID FOR HALF DOME

\$, , .

(Place figures in appropriate boxes.)

Bidder includes in the Lump Sum Base Bid the following allowances: NONE

5.0 SELECTION OF APPARENT LOW BIDDER

Refer to the Instructions to Bidders for selection of apparent low bidder.

6.0 UNIT PRICES – NOT USED

7.0 DAILY RATE OF COMPENSATION FOR COMPENSABLE DELAYS

Bidder shall determine and provide below the daily rate of compensation for any Compensable Delay caused by University at any time during the performance of the Work.

\$, . x 10 multiplier
(Place figures in appropriate boxes.)

The Minimum Compensable Daily Rate is \$1 per day. Failure to fill in a dollar figure for the daily rate for Compensable Delay at or greater than the Minimum Compensable Daily Rate shall render the bid non-responsive.

The daily rate shown above will be the total amount of Contractor entitlement for each day of Compensable Delay caused by University at any time during the performance of the Work and shall constitute payment in full for all delay costs, direct or indirect, of the Contractor and all subcontractors, suppliers, persons and entities under Contractor on the Project, including without limitation all subcontractors added by Contract Amendment. The number of days of Compensable Delay shown as a "multiplier" above is not intended as an estimate of the number of days of compensable delay anticipated by the University. The University will pay the daily rate of compensation only for the actual number of days of Compensable Delay, as defined in the General Conditions; the actual number of days of compensable delay may be greater or lesser than the "multiplier" shown above^{ADD01}

11.0 BIDDER INFORMATION

TYPE OF ORGANIZATION:

(Corporation, Partnership, Individual, Joint Venture, etc.)

IF A CORPORATION, THE CORPORATION IS ORGANIZED UNDER THE LAWS OF:

THE STATE OF _____:
(State)

NAME OF PRESIDENT OF THE CORPORATION:

(Insert Name)

NAME OF SECRETARY OF THE CORPORATION:

(Insert Name)

IF A PARTNERSHIP, NAMES OF ALL GENERAL PARTNERS:

(Insert Names)

CALIFORNIA CONTRACTORS LICENSE(S):

(Classification)

(License Number)

(Expiration Date)

(For Joint Venture, list Joint Venture's license and licenses for all Joint Venture partners.)

12.0 REQUIRED COMPLETED ATTACHMENTS

The following documents are submitted with and made a condition of this Bid:

1. Bid Security in the form of _____
(Bid Bond or Certified Check)
2. Qualification Questionnaire

13.0 DECLARATION

I, _____, hereby declare that I am the
(Printed Name)

_____ of _____
(Title) (Name of Bidder)

submitting this Bid Form; that I am duly authorized to execute this Bid Form on behalf of Bidder; and that all information set forth in this Bid Form and all attachments hereto are, to the best of my knowledge, true, accurate, and complete as of its submission date.

I further declare that this bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and, further, that the bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.

I declare, under penalty of perjury, that the foregoing is true and correct and that this declaration was executed at: _____ (Name of City if within a City, otherwise Name of County),

HOUSING DUCT CLEANING
UNIVERSITY OF CALIFORNIA, MERCED
MERCED, CALIFORNIA

Project No.:

in the State of _____, on _____.
(State) (Date)

(Signature)

QUALIFICATION QUESTIONNAIRE

For

HOUSING DUCT CLEANING

As used herein, the term "entity" means the prospective Bidder submitting this Qualification Questionnaire regardless of whether the entity is an individual company, joint venture, or partnership. Please note that the term "prospective Bidder" may sometimes be used interchangeably with the term "entity."

SUBMITTED BY:

(Entity Name. If a Joint Venture, state name of JV Entity)	

(Contact Name)	

(Address)	

(City, State, Zip Code)	
_____	_____
(Telephone Number)	(Facsimile Number)

(E-mail)	

Each prospective Bidder must answer all of the following questions and provide all requested information, where applicable. Any prospective Bidder failing to do so will be deemed to be non-responsive and not responsible with respect to this Qualification at the sole discretion of the University of California. Prospective Bidders that affirmatively respond (i.e. answer YES) to all questions, submit all required information and supporting data, and are determined to have accurately responded to the questions will be considered responsive. Only those Bidders that have been determined to be qualified will be considered responsive.

If the prospective Bidder is determined by the University not to be qualified, the prospective Bidder may request a review by the Facility. Any such request must be received by the Facility within 3 calendar days after receipt by the prospective Bidder of the determination. The decision resulting from such review is final and is not appealable within the University of California. Any person or entity not satisfied with the outcome of the qualification must file a writ challenging the outcome within 10 calendar days from the date of the University's written notice regarding qualification determination. Any assertion that the outcome of the qualification process was improper will not be a ground for a bid protest.

All information submitted for qualification evaluation in response and marked as "confidential" will be considered official information acquired in confidence, and the University of California will maintain its confidentiality unless (1) the University determines that it is required to release the information to a third party pursuant to the requirements of the California Public Records Act or (2) the University is required by court order to release the information to a third party pursuant to the requirements of the California Public Records Act. In the event that the University receives a request pursuant to the California Public Records Act and the University determines that it is required to disclose information marked "confidential" by the provisions of the California Public Records Act, the University will notify the prospective bidder of the pending disclosure at least 72 hours prior to such disclosure so that the prospective Bidder may seek a restraining order in advance of such disclosure. The University shall err on the side of transparency and will generally treat information provided by the prospective bidder that is not marked "confidential" as

July 21, 2017 Qualification Questionnaire

HOUSING DUCT CLEANING
UNIVERSITY OF CALIFORNIA, MERCED
MERCED, CALIFORNIA

Project No.:

subject to disclosure pursuant to the California Public Records Act. Likewise, any decision by the University that any document is subject to disclosure pursuant to the California Public Records Act shall not prevent the University from making a subsequent determination that any document is not subject to disclosure pursuant to the California Public Records Act.

All other information submitted for Qualification evaluation will be considered official information acquired in confidence, and the University will maintain its confidentiality to the extent permitted by law.

July 21, 2017

Qualification Questionnaire

Contractor: PQ

ADDENDUM 1

2

1. LICENSE(S) AND REGISTRATION

- A. Does the entity hold the following California contractor's license(s), which is(are) current active, and in good standing with the California Contractor's State License Board?

License Classification: General Building Contractor or HVAC Contractor

License Code(s): B or C-20

YES NO

(NOTE -The entity submitting this qualification questionnaire must be the holder of the requisite license. If the entity submitting is a Joint Venture, the joint venture must hold the license or have applied for the license(s).

- B. If yes, provide the following information about the entity's contractor's license:

1. Name of license holder exactly as on file with the California Contractor's State License Board:

2. License Classification(s): _____

3. License Code(s): _____

4. License Number(s): _____

5. Date(s) Issued: _____

6. Expiration Date(s): _____

- C. Can you truthfully state that the entity's contractor's license has not been suspended or revoked by the California Contractor's State License Board within the last 5 years?

YES NO

- D. Are the Contractor and all Subcontractors, regardless of tier, currently registered with the California Department of Industrial Relations pursuant to California Labor Code Section 1725.5 and 1771.1, or will Contractor and all Subcontractors be registered at time of bid?

YES NO

2. SURETY

Prospective Bidder shall obtain and submit the Surety Declaration in the form shown below, signed by an authorized representative of the surety proposed to be used for this project and notarized.

- A. Is the surety to be used for this project authorized by the Insurance Commissioner to transact business in the State of California as an admitted surety insurer (as defined in the California Code of Civil Procedure Section 995.120)?

YES NO

- B. Is the entity able to obtain bonding for ~~\$600,000~~ entire contract value for each building complex (Estimated budget value: Valley Terraces Building Complex \$300,000, Sierra Terraces Building Complex \$95,000, The Summits: Tenaya & Cathedral Building Complex \$100,000, Half Dome \$120,000^{ADD01})?

YES NO

July 21, 2017

Qualification Questionnaire

Contractor: PQ

ADDENDUM 1

- C. Can the entity truthfully state that **no** surety has paid out any monies on claims on the performance bond issued by a surety for the benefit of the Owner arising out of the construction activities of the entity within the last 5 years?

YES NO

- D. Can the entity truthfully state that **no** surety has paid out any monies on claims on the payment bond issued by a surety for the benefit of the Owner arising out of the construction activities of the entity within the last 5 years?

YES NO

D. Surety Declaration:

The undersigned declares under penalty of perjury that the bonding capacity indicated above is true and correct and that this declaration was executed in

_____ (County), _____, (State)

on _____ (Date).

(Signature)

(Name and Title - Printed or Typed)

(Representing [Surety Name])

(Entity Name)

(Address)

(City, State, Zip Code)

(Telephone Number)

(Facsimile Number)

(E-mail)

(ATTACH NOTARIZATION of SURETY REPRESENTATIVE'S SIGNATURE)

3. INSURER

Prospective Bidder shall obtain and submit the Insurance Declaration in the form shown below, signed by an authorized representative of its insurer and notarized. (If more than one insurer, submit a completed form for each insurer).

A. Is the entity able to obtain insurance in the following limits for this construction contract?

YES

NO

<u>Commercial Form General Liability Insurance* - Limits of Liability</u>	<u>Minimum Requirement</u>
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Each Occurrence - Combined Single Limit for Bodily Injury and Property Damage	\$1,000,000
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Products - Completed Operations Aggregate	\$2,000,000
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Personal and Advertising Injury	\$1,000,000
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General Aggregate	\$2,000,000
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<u>Business Automobile Liability Insurance* - Limits of Liability</u>	<u>Minimum Requirement</u>
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Each Accident - Combined Single Limit for Bodily Injury and Property Damage	\$1,000,000
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<u>Workers Compensation and Employer's Liability Insurance**</u>	<u>Minimum Requirement</u>
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Workers Compensation:	(as required by Federal and State of California law)
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Employer's Liability:

Each Employee	\$1,000,000
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Each Accident	\$1,000,000
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Each Policy	\$1,000,000
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*This insurance must be (i) issued by companies with a Best rating of A- or better, and a financial classification of VIII or better (or an equivalent rating by Standard & Poor or Moody's) or (ii) guaranteed, under terms consented to by the University (such consent to not be unreasonably withheld), by companies with a Best rating of A- or better, and a financial classification of VIII or better (or an equivalent rating by Standard & Poor or Moody's). Further, the deductible, or retained limit, for each coverage shall not be more than \$100,000.

**This insurance must be issued by companies (i) that have a Best rating of B+ or better, and a financial classification of VIII or better (or an equivalent rating by Standard & Poor or Moody's); or (ii) that are acceptable to the University

Insurance Declaration:

PROVIDE THIS DECLARATION TO YOUR INSURANCE CARRIER FOR COMPLETION. DO NOT HAVE THE CARRIER SUBMIT THIS DECLARATION DIRECTLY TO THE UNIVERSITY.

The undersigned declares under penalty of perjury that below named insurer is currently willing to provide the insurance listed above and that this declaration was executed in

_____ (County), _____, (State)

on _____ (Date).

(Signature)

(Name and Title - Printed or Typed)

(Representing [Insurer Name])

(Entity Name)

(Address)

(City, State, Zip Code)

(Telephone Number)

(Facsimile Number)

(E-mail)

(ATTACH NOTARIZATION of INSURER REPRESENTATIVE'S SIGNATURE)

4. CONSTRUCTION EXPERIENCE (IN COMPARABLE PROJECTS)

Has the entity successfully **completed** at least 1 comparable projects within the last 5 years, all of which were completed in the United States of America?

YES NO

A. Subject to the above qualifications, a "comparable project" is defined as having ALL of the following:

1. A contract cost at the bid date of at least \$500,000 ; AND
2. Constructed by the entity submitting this Qualification Questionnaire. (Note: Projects completed by present employees of the Bidder for former employers are **not acceptable**.)

B. An entity wishing to use a predecessor business to satisfy qualification requirements must demonstrate with written information submitted with this Qualification Questionnaire that it is substantially the same organization (in terms of who is managing Bidder) as the predecessor business. An entity may meet the requirement of the preceding sentence by demonstrating that the same person is the qualifying individual (under California Contractor's License Law) for:

1. Contractor's license of Bidder which shall be the same type as license required for the Contract; and
2. Contractor's license of predecessor business which shall also be the same type as the license required for the Contract.

COMPLETE AND SUBMIT THE FOLLOWING PROJECT DATA SHEET FOR EACH COMPARABLE PROJECT SUBMITTED AS EVIDENCE OF THE ENTITY'S EXPERIENCE. SUBMIT NOT MORE OR LESS THAN THE NUMBER PROJECT DATA SHEETS CORRESPONDING TO THE REQUIRED NUMBER OF COMPARABLE PROJECTS LISTED ABOVE.

PROJECT DATA SHEET

(A separate sheet must be prepared for each project submitted.)

1. Project Name: _____
2. Project Location (including full address, if any):

City: _____ State: _____ Zip: _____
3. Project Description: _____
4. Construction Type: _____
5. Size (gross sq. ft.): _____
6. Business name of entity which constructed this project:

7. Did your entity act as a General Contractor during the entire project?
YES NO
8. Cost at Bid: \$ _____
9. Project Owner Name: _____
10. Project Owner Address: _____
City: _____ State: _____ Zip: _____
(Telephone Number) _____ (Facsimile Number) _____
E-mail Address-optional: _____
11. Was the project characterized by the item(s) listed in Questions 4(A)
YES NO

(Attach additional pages with other pertinent project information as necessary.)

**SECTION 01 11 00
SUMMARY OF WORK**

PART 1 - GENERAL

1.1 WORK REQUIRED BY CONTRACT DOCUMENTS

- A. Scope of Work: The Housing Duct Cleaning Project includes complete cleaning of the HVAC equipment and ducting in Housing building complexes^{ADD01}, Valley Terraces Housing building complex^{ADD01}, Sierra Terraces building complex^{ADD01}, The Summits: Tenaya & Cathedral building complex^{ADD01} and Half Dome. Valley Terraces building complex^{ADD01} includes Calaveras Hall, San Joaquin Hall, Merced Hall, Fresno Hall, Stanislaus Hall, Madera Hall, Kings Hall, Kern Hall, Tulare Hall and Terrace Center.
- B. Base work includes:
1. Complete cleaning of all supply fans, fan coil units, air handler units, supply and return ducts, dampers, grills, diffusers, exhaust ductwork/fans/system components^{ADD01} and all other HVAC equipment.
 2. The work to be done includes all labor, tools and equipment necessary to completely clean the HVAC equipment and ducting as required to meet National Air Duct Cleaning Association (NADCA) standards.
 3. The Contractor shall furnish all equipment, materials and supplies, except where specifically noted as existing or as supplied by The University.
 4. Protection of work to prevent damage until accepted by the University including prevention of damage to fins and other equipment.
 5. The Contractor shall adequately prevent dirt and debris loosened from ducts from entering the conditioned space by capturing the debris within the collection device.
 6. Contractor is responsible for protecting all spaces including protection over contents to prevent debris from entering area. Contractor is responsible for cleaning all debris.
 7. Contractor shall submit product data for University approval for all cleaners, sanitizers, and disinfectants no later than 10 days from Notice to Proceed (NTP) date.
 8. Written report back to the University on the condition of the HVAC system, noting any leaks, separated connections or pre-damages, etc.
- C. Contractor is responsible for:
1. Lifting, staging, storage, and transportation, of own personnel, materials and equipment

2. Contractor may use the public restrooms located in building or area provided they are clean and respectful of the space. Should maintenance or cleanliness deficiencies be reported the Contractor will be responsible for providing on-site Portable Toilets and Sanitary Wash Stations.
3. No eating inside of buildings – eat only in designated lunch areas. Provide cleanup of all food waste and trash immediately after eating.
4. No AM/FM radios, CD players, iPods, MP3 players, iPhones, head phones or ear buds of any type, etc., on site.
5. Contractors must pay for own parking
6. Contractors are responsible for disposal and recycling of materials.
7. Task lighting for own work
8. Safety requirements for own work. OSHA approved personal protective safety equipment such as hard hats, work shoes, gloves, goggles, masks, vests, harnesses, etc. shall be worn by all
9. Work areas to be left broom clean on a daily basis and shall be kept clear of obstruction created by the storage or stockpiling of materials and free from the accumulation of debris generated by Contractor's work. Cleanup of general construction debris to University's general trash dumpster on a daily basis. This will be strictly enforced and any Contractor not providing labor will be charged for cleanup by the University on a monthly basis.
10. All access into bedrooms must be coordinated with the University at least 48⁷²^{ADD01} hours in advance.
11. Contractor is responsible for reinstalling anything removed or uninstalled during the project.
12. Contractor is responsible for returning all settings back to the previously identified setting prior to the project. Contractor is responsible for identifying all of the settings prior to modifying them.

D. Project will be awarded to the lowest bidder for each building not overall lowest bid.

1.2 PROJECT PHASING

- A. Work Phases: Contractor shall complete all work in a single phase. Substantial Construction Completion shall be no later than July 20, 2021 for the Housing Duct Cleaning Project, with Final Completion August 20, 2021.
- B. University may opt for shift work to maintain schedule.

1.3 SCHEDULING

- A. Contractor is to develop Contract Schedules as described in Section 01 31 45. Contractor will be required to perform its work in accordance with a Detailed Project

Schedule approved by the University's Representative to be developed, updated, and maintained by the General Contractor after award of the Contact. General Contractor will be required to provide specified scheduling information necessary for the development, updating, and maintenance of the Detailed Project Schedule such that the schedule meets all occupancy and completion milestones. Substantial Construction Completion shall be no later than July 20, 2021 for the Housing Duct Cleaning Project, with Final Completion August 20, 2021

1.4 FINAL COMPLETION

- A. Final Completion shall be applicable to the entire work as required by Article 4 of the Contract Agreement.

PART 2 - PRODUCTS (NOT USED)

PART 3 - EXECUTION (NOT USED)

END OF SECTION 01 11 00

Company	Address	Contact	Phone	Email
1 Coit	4210 Kirman Modesto 95355		209-545-2648	arodgers@coit-services.com
2 Quality Air Services	14551 Griffith St. San Leandro, CA	Chris Chase	510-728-7700	chasecontracting@yahoo.com
3 American Technologies, LLC	2965 Ramco St West Sacramento, CA	Pedro Hernandez	(916) 416-4211	Pedro.hernandez@airestoration.com
4 COIT	4210 Kirman Ave	DON	209 345-9281	damping@coit-services.com
5 AEC S	212 Valderas Dr.	Faheem P.	(818) 399-2417	fguentypriest@aatt.net
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