

Request for Statements of Qualifications  
For  
Special Inspection and Testing

**University of California, Merced**

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University of California, Merced

June 2021

**REQUEST FOR STATEMENTS OF QUALIFICATIONS  
FOR  
SPECIAL INSPECTION AND TESTING**

**University of California, Merced**

The University of California, Merced is soliciting Statements of Qualifications from qualified special inspection and testing firms to be part of a pool for as needed minor capital and other various University projects. The University will select and rotate through firms to provide special inspection and testing as needed by the University. The applicable pool will be available for use for 1 year.

The Request for Statements of Qualifications (RFQ), which sets forth details regarding the scope of services, the selection process, and other necessary information, is posted at the following website: <http://www.ucmerced.edu/rfp-rfq>. A Statement of Qualifications (SOQ) form, a Request for Supplemental Information, a registration form, and instructions for other requirements for the submittal also are included. The RFQ for this project will be available beginning June 23, 2021.

**One (1) electronic PDF copy of the Statement of Qualifications (SOQ)** submittal are required, and they must be uploaded to Box Folder <https://ucmerced.app.box.com/f/5deee137e17443beb82ab485e9f8138a> no later than **2:00 pm, Thursday, July 15, 2021**.

Any questions related to the project and/or RFQ documents must be submitted in writing and submitted to Sara Anastos at [sanastos@ucmerced.edu](mailto:sanastos@ucmerced.edu). RFI questions must be submitted by **July 7, 2021 at 4:00PM**.

The University of California is an Equal Opportunity Employer. Every effort will be made to ensure that all persons, regardless of race, religion, sex, color, ethnicity, and national origin have equal access to contracts and other business opportunities with the University.

University of California, Merced

June 2021

**REQUEST FOR STATEMENTS OF QUALIFICATIONS  
FOR  
SPECIAL INSPECTION AND TESTING**

**University of California, Merced**

SCOPE OF SERVICES

The University of California, Merced is seeking qualified special inspection and testing firms to be part of a qualified pool for as needed minor capital and other various University projects. The University will select and rotate through firms to provide special inspection and testing as needed by the University. The applicable pool will be available for use for 1 year.

The scope of services to be provided shall comply with the California Code of Regulations and all other related applicable codes and standards. Inspections and testing as required by the University includes but not limited to:

- Structural test and special inspections
- Soils analysis, compaction testing and excavations
- Concrete reinforcement, concrete mix design, concrete placement inspection, concrete sampling and cylinder testing
- Asphalt testing including mix property tests, design and density testing.
- Steel fabrication, structural metal testing, welding and bolt torque testing and inspection
- CASp inspection
- Reporting & Review includes lab test results and inspection reports.

Firm must be available to provide as needed inspection within 2 weeks of notification.

QUALIFICATIONS

The University is seeking a qualified special inspection and testing firm with the following experience and qualifications:

- All inspectors shall be certified in the State of California with at least 5 years of experience
- The proposed testing facility/Laboratory of Record(s) must have approval by the DSA Laboratory Evaluation and Acceptance Program and demonstrate that it meets the requirements for supervision of special inspections, quality control and records retention that would enable the laboratory's engineering manager to file a combined verified report.
- Familiarity and demonstrated experience with working with Universities. University of California experience is preferred.

### JOINT VENTURES/ASSOCIATIONS

By campus policy, proposals for joint or associated ventures will not be considered for this project.

### SELECTION CRITERIA

The University is seeking a creative and talented artist or sculpture studio. The Screening and Selection Committees will be interested in teams that:

- Have at least 10 years of experience in special inspection and testing
- All proposed inspectors and technicians shall be certified in the State of California with at least 5 years of experience.
- Have proven experience in delivering their contracted scope within the contract fee and schedule.
- Have experience working with multiple stakeholders.
- Have experience with a strong customer service culture in project delivery.
- Familiarity and demonstrated experience with working with Universities. University of California experience is preferred.

### SELECTION PROCESS

Please fill out the attached Non-Mandatory Registration Form and email a PDF to Sara Anastos [sanastos@ucmerced.edu](mailto:sanastos@ucmerced.edu) no later than 1:00PM July 6, 2021. The University will use the Registration Form to notify individuals or studios of any changes or updates.

The qualified firms will be part of a pool that the University will pull from for campus projects.

The University reserves the right to request any further documentation that it deems appropriate and necessary for the screening and selection process. University will have the right, but is not required, to waive nonmaterial irregularities in a Request for Qualifications

UNIVERSITY OF CALIFORNIA, MERCED  
SUBMITTAL FORMAT

Individuals or studios submitting their qualifications for the project must follow the format below. Material must all be in 8-1/2 x 11 inch format. Use of the University of California seal, or any University of California logo, is prohibited. Submittals shall include bookmarks labeled with the boldfaced headers below; e.g., the first bookmark would be entitled "Cover Letter", the second bookmark "Qualifications", etc. **PROVIDE ONE (1) ELECTRONIC PDF BY UPLOADING TO IDENTIFIED BOX FOLDER <https://ucmerced.app.box.com/f/5deee137e17443beb82ab485e9f8138a> NO LATER THAN 2:00 pm, Thursday, July 15, 2021.**

1. **COVER LETTER** (*maximum of 1 page*)
  - **identify teams – please see Item #4**
  - provide name of contact person, e-mail, phone and fax
  - summarize qualifications most relevant to this project
  
2. **RELEVANT QUALIFICATIONS** (*maximum of 4 pages*)
  - provide in summary format only
  - do not include general information
  - offer short, focused paragraphs by topic
  
3. **RELEVANT PROJECT EXPERIENCE** (*maximum of 4 pages*)
  - briefly state relevance for each project, minimum of 4 projects.
  - specify role of the firm or individual, if work was not exclusively by the studio (i.e., joint venture, association); **if work was done by individuals on the project team while with other studios, this must be clearly stated**
  - provide a list of the following for each project (projects must have been completed in the last 10 years)
    - project name and location
    - beginning and ending dates of project (including construction)
    - Inspections performed
    - Project Value
    - Owner name with name of contact person

*Note: Projects that are currently in design or under construction are acceptable, but completed projects may carry more weight in the evaluation.*
  
4. **PROJECT TEAM SUMMARY** (*maximum of 4 pages*)
  - identify key team members and state their qualifications relevant to design and sculpture.
  
5. **APPENDIX**
  - Studio or Individual brochure/history/background, reprints, etc. (*optional*)
  - Key team member(s) resumes
  - UC Request for Supplemental Information (per attachment)

**UNIVERSITY OF CALIFORNIA, MERCED  
PRIVACY NOTIFICATION**

The State of California Information Practices Act of 1977 requires the University to provide the following information to individuals who are asked to supply information about themselves:

The principal purpose for requesting the information on this form is for use in the selection process for Design Professionals commissioned by the University. University Policy authorizes maintenance of this information.

Furnishing all information requested on this form is mandatory—failure to provide such information will delay or may even prevent completion of the action for which the form is being filled out. Information furnished on this form will be used by Planning, Design and Construction in the screening and selection process for awarding commissions to Design Professionals.

Individuals have the right to access this record as it pertains to themselves.

The official responsible for maintaining the information contained on this form is the Campus Architect for the Merced campus of the University of California.

**UNIVERSITY OF CALIFORNIA, MERCED**  
**REQUEST FOR SUPPLEMENTAL INFORMATION**

Please submit the following information together with the SOQ and other required submittal material by the date noted in the Request for Statements of Qualifications. Failure to respond may affect consideration of you or your studio for this project. Responses may be listed on separate pages.

- 1) Please separately list each pending unresolved claim for professional negligence and each current arbitration, mediation or litigation in which professional negligence or breach of professional services agreement is alleged or indemnity is being sought (because of such alleged negligence or breach of contract) using the following claimant categories:
  - a) The Regents of the University of California against your you or any principal of your studio (indicate campus, medical center, or Department of Energy (DOE) Laboratory and name of project). If none, indicate none.
  
  - b) Any owner, person or entity against your studio or any principal of your studio (indicate project, location and owner). If none, indicate none.
  
  - c) The Regents of the University of California against any of your proposed major consultants (i.e. structural engineer, mechanical engineer, and/or any other major consultant on your proposed project team. Indicate campus, medical center, or Department of Energy (DOE) Laboratory and name of project). If none, indicate none.
  
  - d) Any owner, person or entity against any of your proposed major consultants (indicate project, location and owner). If none, indicate none.
  
- 2) Please separately list each resolved (settled, arbitrated, litigated) claim for professional negligence or breach of professional services agreement or for indemnity (because of such alleged negligence or breach of contract) during the last 5 years using the following categories:





**DECLARATION**

The undersigned declares under penalty of perjury that all of the information submitted is true and correct and that this declaration was executed in

\_\_\_\_\_ County, California, on \_\_\_\_ (*date*)

\_\_\_\_\_  
(Name and Title – Printed or Typed)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Firm Name

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
(City, State, Zip)

\_\_\_\_\_  
(Telephone Number)

\_\_\_\_\_  
(Email Address)

UNIVERSITY OF CALIFORNIA, MERCED

REGISTRATION FOR SUBMITTAL OF STATEMENT OF QUALIFICATIONS FOR  
SPECIAL INSPECTION AND TESTING

*Instructions:* Firms intending to submit statements of qualifications for design and installation services on the UC Merced campus must complete the form below and **send it to the attention of Sara Anastos at [sanastos@ucmerced.edu](mailto:sanastos@ucmerced.edu) by no later than 1:00 p.m. on July 6, 2021.** The University will return an acknowledgment of receipt by e-mail within two working day. Failure to register with the University by July 6 may result in studios not receiving updates to the Request for Statements of Qualifications, should any be issued. The University shall not be responsible for a firm's failure to register for updates or to incorporate any updates that are issued, or for incorrect contact information on this registration form.

Firm Name: \_\_\_\_\_

Business Address: \_\_\_\_\_  
\_\_\_\_\_

Street Address (for deliveries): \_\_\_\_\_  
\_\_\_\_\_

Telephone Number: \_\_\_\_\_

Fax Number: \_\_\_\_\_

E-mail: \_\_\_\_\_

Principal-in-Charge (print name): \_\_\_\_\_

Principal-in-Charge (signature): \_\_\_\_\_

Date: \_\_\_\_\_