

Request for Statements of Qualifications
For
Planning Design and Construction

University of California, Merced
Architectural Services

MVPGR Field Pavilion
Project No. 041321

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University of California, Merced
Planning Design & Construction
April 2021

REQUEST FOR STATEMENTS OF QUALIFICATIONS

The University of California, Merced (UC Merced) is soliciting Statements of Qualifications from architectural firms with relevant architectural experience in designing small scale (less than 10,000 sq. ft) University buildings and facilities that incorporate an integrated design approach to the natural environment and also demonstrate design experience in state-of-art sustainable building design, including innovative, green, and renewable energy, off-grid technologies (such as the use of cutting edge solar power technology and design orientation), and infrastructure and design elements that use sustainable and/or recycled materials that blend in with nature, and offers a minimalistic and rustic outdoor education atmosphere.

University of California, Merced
Project No. 041321

PROJECT BACKGROUND & DESCRIPTION

The University is interested in working with architectural firms who can support the project goals stated in this RFQ. The architecture firm selected will provide architectural services for an outdoor educational pavilion complex located on the UC Merced campus adjacent to the Merced Vernal Pools and Grassland Reserve (MVPGR). In 2014, the MVPGR lands were incorporated into the UC Natural Reserve System (NRS). The NRS mission is to “contribute to the understanding and wise stewardship of the Earth and its natural systems by supporting university-level teaching, research, and public service at protected natural areas throughout California.” The MVPGR is one of UC Merced’s unique and valuable assets: a large, intact, natural system immediately adjacent to a UC campus that affords unparalleled opportunities for faculty research and student and community educational engagement. Over a thousand people visit the MVPGR annually for outdoor education, research, public service, and land stewardship activities to improve the biological values of the land.

The pavilion will be a catalyst project that will facilitate the MVPGR’s educational program by providing a facility that will support educational programming, increase current levels of K-12 and public outreach, and support field research. The UC Merced campus and the Natural Reserve System are committed to sustainability and environmentally friendly green design, and will require the Pavilion Project, at a minimum, to use innovative off-grid technologies and green, sustainable materials, to achieve LEED GOLD certification, if applicable, and meet campus building energy performance benchmarks.

Project Goals:

- Develop a highly efficient pavilion structure (~2,500sf), restroom (~300sf), and parking (less than 27,000 sf).
- The vision of the pavilion is to provide a gathering space to support year-round educational, outreach, and research use on the Reserve.
- The project includes a pavilion that features a covered gathering, seating and instructional area with integrated information kiosk panels, a restroom facility, and a parking lot.
- It is anticipated that associated road improvements will be needed to improve access to the project area and comply with building code requirements.

- Constructed in a way that minimizes its environmental footprint and serves as a demonstration of the green technologies.
- Create a vibrant community structure that will provide critically needed shade in spring/summer and shelter from rain in fall, winter, and spring.
- Develop a robust program that ensures operational efficiency for at a minimum the first 15 years of occupancy.
- Budget is a true constraint. Select quality yet cost-effective solutions that maximize the value proposition for the University.

The Request for Statements of Qualifications (RFQ), which sets forth details regarding the scope of services, the selection process, and other necessary information, is posted at the following website: <http://www.ucmerced.edu/rfp-rfq>. A Statement of Qualifications (SOQ) form, a Request for Supplemental Information, a registration form, and instructions for other requirements for the submittal also are included. The RFQ for this project will be available April 13,2021

One (1) electronic PDF copy of the Statement of Qualifications (SOQ) submittal are required, and they must be uploaded to Box Folder: <https://ucmerced.app.box.com/f/cf5bec5590734793a3a5231da2218ed7> no later than **4:00 pm, Tuesday, April 27,2021**. Address all documents to:

Campus Architect, Phil Woods
Physical Operations, Environmental Planning,
University of California, Merced

The University of California is an Equal Opportunity Employer. Every effort will be made to ensure that all persons, regardless of race, religion, sex, color, ethnicity, and national origin have equal access to contracts and other business opportunities with the University.

SCOPE OF SERVICES

The University is seeking to contract with an architecture firm for: complete programming, conceptual design development, construction documents, bid and award support, contract administration services, close-out, and such additional services as may be required by the University to design the project and see it through design, construction, and occupancy.

Qualifications of the Design Professional

All responses will be evaluated by a review committee that will be comprised of UC Merced staff, including but not limited to staff in the UC Natural Reserve System and Planning, Design and Construction Department that will be involved in the MVPGR Pavilion Project. The committee will score and recommend a green architect firm using the selection criteria below:

- A. Demonstrated firm experience in the programming and architectural design of small scale (less than 10,000 sq. ft) University facilities that provide a place for outdoor education, research, and public service programs.

- B. Demonstrated firm capability to respond creatively and sensitively to the natural context of adjacent Merced Vernal Pools and Grassland Reserve landscape.
- C. Demonstrated ability to design buildings that incorporate an architectural design that integrates the building design with the natural character of the site and provides a minimalistic building/structure that creates a high-quality outdoor education environment.
- D. Demonstrated excellence in designing outdoor educational building and facilities that are designed for flexibility and allow for future expansion.
- E. Demonstrated excellence in providing smart and economical architectural design that is cost effective.
- F. Demonstrated ability to accomplish projects in a timely manner, within budget, while ensuring project goals.
- G. Proven firm capability to provide creative, functional, flexible, and technologically sound design solutions with an economic means and within the prescribed project budget.
- H. Demonstrated experience with sustainable building design and construction, including a green building design, including green building design and innovative off-the-grid infrastructure and utilities including water, renewable energy (such as solar power), sewer, and stormwater systems.
- I. Demonstrated completion of projects that received LEED certification, or completed projects that demonstrably conserve energy and other resources.

SELECTION CRITERIA

The University is seeking a creative and technically experienced, architectural firm with skills consistent with its vision as a 21st century research environment. Candidates should be prepared to demonstrate how their innovations in the programming of other projects have resulted in cost-effective, yet state-of-the-art research facilities. All responses will be evaluated by a review committee that will be comprised of UC Merced staff, including but not limited to staff in the UC Natural Reserve System and Planning, Design and Construction Department that will be involved in the MVPGR Pavilion Project. The committee will score and recommend a green architect firm using the selection criteria below:

The Screening and Selection Committees will be interested in firms that:

- Demonstrated experience in the flexible programming and architectural design of small scale (less than 10,000 sq. ft) University facilities that provide a place for outdoor education, research, and public service programs.
- Demonstrated ability to design buildings that incorporate an architectural design that integrates the building design with the natural character of the site and provides a minimalistic building/structure that creates a high-quality outdoor education environment.
- Demonstrated excellence in designing outdoor educational building and facilities that are designed for flexibility and allow for future expansion.
- Demonstrated design experience in state-of-art sustainable construction, including innovative, green, and renewable energy, off-grid technologies (such as the use of cutting-edge solar power technology, solar load requirements, and building orientation design), and infrastructure and design elements that use sustainable and/or recycled materials that blend in with nature, and offers a minimalistic and rustic outdoor education atmosphere.
- Proven experience with sustainable design buildings to meet requirement to receive LEED certification and conserve energy and other natural resources.
- Excellence in programming and providing innovative, smart, and economical building design while adhering to tight project budgets.

- Proven experience in delivering contracted scope within the contract fee and schedule; demonstrated ability to accomplish projects in a timely manner, within budget and while ensuring project goals.
- Proven experience working with multiple stakeholders.
- Demonstrated ability to create a vibrant interface between the University and community.
- Demonstrated within the firm, a strong customer service and environmental stewardship culture in project delivery.
- Demonstrated capability to respond creatively and promptly to requests and alternatives.
- Experience in the public low bid environment, demonstrated excellence in adhering to tight project budgets while providing smart, economical architectural design.
- Preferred: Experience with University projects, especially University of California and the Natural Reserve System projects.
- Preferred: Experience with designing buildings for sensitive natural environments, and ability to respond creatively and sensitively to the natural context of the adjacent Merced Vernal Pools and Grassland Reserve landscape.

SELECTION PROCESS

This Request for Statements of Qualification (SOQ) and attachments are available April 15, 2021 at: <https://rfp-rfq.ucmerced.edu/>

Written SOQ's should be in accordance with the attached Submittal Format. Submittals must be received via the link <https://ucmerced.app.box.com/f/cf5bec5590734793a3a5231da2218ed7>, no later than 4:00 pm, April 27, 2021.

Please fill out the attached Non-Mandatory Registration Form and email a PDF to Yasmeen Jewel yjewel@ucmerced.edu no later than 1:00PM Thursday, April 15, 2021. The University will use the Registration Form to notify firms of any changes or updates.

The University will convene a Screening Committee to review submissions and recommend a short list of firms to be interviewed by a Selection Committee. The Selection Committee anticipates notifying short-listed firms on Tuesday, May 4, 2021, and will schedule interviews shortly thereafter.

The University reserves the right to request any further documentation that it deems appropriate and necessary for the screening and selection process. Please direct any questions to Phil Woods, Campus Architect email: architectural@ucmerced.edu.

UNIVERSITY OF CALIFORNIA, MERCED
SUBMITTAL FORMAT

Firms submitting their qualifications for the project must follow the format below. Material must all be in 8-1/2 x 11-inch format. Use of the University of California seal, or any University of California logo, is prohibited. Submittals shall include bookmarks labeled with the boldfaced headers below, e.g., the first bookmark would be entitled "Cover Letter", the second bookmark "Qualifications", etc. PROVIDE ONE (1) ELECTRONIC PDF BY UPLOADING TO IDENTIFIED BOX FOLDER:
<https://ucmerced.app.box.com/f/cf5bec5590734793a3a5231da2218ed7>
NO LATER THAN 4:00 pm, April 27, 2021.

1. **COVER LETTER** (*maximum of 1 page*)
 - **identify teams – please see Item #4**
 - provide name of contact person, e-mail, phone and fax
 - summarize qualifications most relevant to this project

2. **RELEVANT QUALIFICATIONS** (*maximum of 2 pages*)
 - provide in summary format only
 - do not include general information
 - offer short, focused paragraphs by topic (i.e., building type; technical aspects; sustainability/LEED™; etc.)

3. **RELEVANT PROJECT EXPERIENCE** (*maximum of 5 pages*)
 - briefly state relevance for each project
 - briefly state all work performed on any University project in the previous 5 years, whether any disputes, claims or litigation arose from such work.
 - specify role of the firm or individual if work was not exclusively by the firm (i.e., joint venture, association); **if work was done by individuals on the project team while with other firms, this must be clearly stated**
 - provide a list of the following for each project:
 - project name and location
 - beginning and ending dates of project (including construction)
 - square footage
 - main program elements
 - owner name with name of contact person

Note: Projects that are currently in design or under construction are acceptable but completed projects may carry more weight in the evaluation.

4. **PROJECT TEAM SUMMARY** (*maximum of 2 pages*)
 - identify key team members and state their qualifications relevant to programming services and the scope of this project

5. **APPENDIX**
 - Firm brochure/history/background, reprints, etc. (*optional*)
 - Key team member resumes
 - UC Statement of Qualifications (per attachment)
 - UC Request for Supplemental Information (per attachment)

**UNIVERSITY OF CALIFORNIA, MERCED
STATEMENT OF QUALIFICATIONS**

1. Firm's Name: _____
2. Business Address: _____
3. Firm Established (year) _____ Telephone No: _____
4. Type of Organization (circle one):
 a. Individual b. Partnership c. Corporation

5. Principals and Associates (check P or A for each):

	Name	P	A	Degree or Certificate	Institution
a.					
b.					
c.					
d.					

6. Average staff employed in home office: (average of past five years):

- | | | | |
|-------------------------|-------|-------------------------|-------|
| a. Architects | _____ | e. Drafting Technicians | _____ |
| b. Engineers | _____ | f. Clerical | _____ |
| c. Landscape Architects | _____ | g. Programmers | _____ |
| d. Interior Designers | _____ | h. Others | _____ |

7. List five major projects constructed within the past five years:

	Project	Owner	Year	Building Cost
a.				
b.				
c.				
d.				
e.				

8. List all work performed on any University project in the previous 5 years:

	Project	Owner	Year	Building Cost
a.				
b.				
c.				
d.				
e.				

9. References:

- a. _____
- b. _____
- c. _____

10. (Optional) Where do you normally look for information about proposed University of California projects?

Signed: _____

Date: _____

**UNIVERSITY OF CALIFORNIA, MERCED
PRIVACY NOTIFICATION**

The State of California Information Practices Act of 1977 requires the University to provide the following information to individuals who are asked to supply information about themselves:

The principal purpose for requesting the information on this form is for use in the selection process for Design Professionals commissioned by the University. University Policy authorizes maintenance of this information.

Furnishing all information requested on this form is mandatory failure to provide such information will delay or may even prevent completion of the action for which the form is being filled out. Information furnished on this form will be used by Planning, Design and Construction in the screening and selection process for awarding commissions to Design Professionals.

Individuals have the right to access this record as it pertains to themselves.

The official responsible for maintaining the information contained on this form is the Campus Architect for the Merced campus of the University of California.

UNIVERSITY OF CALIFORNIA, MERCED
REQUEST FOR SUPPLEMENTAL INFORMATION

Please submit the following information together with the SOQ and other required submittal material by the date noted in the Request for Statements of Qualifications. Failure to respond may affect consideration of your firm for this project. Responses may be listed on separate pages.

- 1) Please separately list each pending unresolved claim for professional negligence and each current arbitration, mediation, or litigation in which professional negligence or breach of professional services agreement is alleged or indemnity is being sought (because of such alleged negligence or breach of contract) using the following claimant categories:
 - a) The Regents of the University of California against your firm or any principal of your firm (indicate campus, medical center, or Department of Energy (DOE) Laboratory and name of project). If none, indicate none.

 - b) Any owner, person or entity against your firm or any principal of your firm (indicate project, location, and owner). If none, indicate none.

 - c) The Regents of the University of California against any of your proposed major consultants (i.e., structural engineer, mechanical engineer, and/or any other major consultant on your proposed project team. Indicate campus, medical center, or Department of Energy (DOE) Laboratory and name of project). If none, indicate none.

 - d) Any owner, person, or entity against any of your proposed major consultants (indicate project, location, and owner). If none, indicate none.

- 2) Please separately list each resolved (settled, arbitrated, litigated) claim for professional negligence or breach of professional services agreement or for indemnity (because of such alleged negligence or breach of contract) during the last 5 years using the following categories:
 - a) The Regents of the University of California against your firm or any principal of your firm (indicate campus, medical center, or Department of Energy (DOE) Laboratory and name of project). If none, indicate none.

- b) Any owner, person or entity against your firm or any principal of your firm (indicate project, location, and owner). If none, indicate none.

- c) The Regents of the University of California against any of your proposed major consultants (i.e., structural engineer, mechanical engineer, and/or any other major consultant on your proposed project team. Indicate campus, medical center, or Department of Energy (DOE) Laboratory and name of project). If none, indicate none.

- d) Any owner, person, or entity against any of your proposed major consultants (indicate project, location, and owner). If none, indicate none.

DECLARATION

The undersigned declares under penalty of perjury that all the information submitted is true and correct and that this declaration was executed in

_____ County, California, on _____ (date)

(Name and Title – Printed or Typed)

Signature

Firm Name

(Address)

(City, State, Zip)

(Telephone Number)

(Email)

UNIVERSITY OF CALIFORNIA, MERCED
REGISTRATION FOR SUBMITTAL OF STATEMENT OF QUALIFICATIONS FOR
ARCHITECT SERVICES

For

*Instructions: Firms intending to submit statements of qualifications for Architectural Services on the UC Merced campus must complete the form below and **PDF it to the attention of Yasmeeen Jewel** yjewel@ucmerced.edu by no later than 4:00 p.m. on Thursday, April 27, 2021. The University will return an acknowledgment of receipt by e-mail within one working day. Failure to register with the University by Thursday, April 15, 2021 may result in firms not receiving updates to the Request for Statements of Qualifications, should any be issued. The University shall not be responsible for a firm's failure to register for updates or to incorporate any updates that are issued, or for incorrect contact information on this registration form.*

Firm Name: _____

Business Address: _____

Street Address (for deliveries): _____

Telephone Number: _____

Fax Number: _____

E-mail: _____

Principal-in-Charge (print name): _____

Principal-in-Charge (signature): _____

Date: _____